

STUDENT SMART

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English Department
California State University, Sacramento
6000 J Street
Sacramento, CA 95819

EDUCATION

- M.A. English, California State University, Sacramento, expected May 20XX.
- B.A. English, California State University, Sacramento, 200X.
- A.A. English, American River College, 200X.

SCHOLARSHIPS, AWARDS, AND HONORS [*List in reverse chronological order.*]

- 20XX Karen Lee Warmdahl Memorial Scholarship, English Department, California State University, Sacramento.
- 20XX Phi Kappa Phi, California State University, Sacramento.
- 20XX Sigma Tau Delta, Lambda Omega chapter, California State University, Sacramento.
- 20XX-XX Dean's Honor List, California State University, Sacramento.
- 20XX-XX Dean's Honor List, American River College, Sacramento.

PUBLICATIONS [*List in reverse chronological order.*]

- "A Short Story." *Calaveras Station* 12.34 (20XX): 56-78.
- "A Hard-Hitting News Story." *The State Hornet* 12.34 (20XX): A1+.

CONFERENCE PRESENTATIONS [*List in reverse chronological order.*]

- "An Analysis of a Really Provocative Novel." *Women, Culture, and Labor*. California State University, Sacramento, April XX-XX, 20XX.

TEACHING EXPERIENCE [*List in reverse chronological order within each subcategory.*]

Invited Guest Lectures

- "Between the Dream and the Real: A Reading of Jessica Hagedorn's *Dogeaters*." American Identities course, Professor Jane Smart, English Department, California State University, Sacramento, October 12, 20XX.

[*This is where you would list if you presented a lecture in a class or other situation, not conferences, symposia, or colloquia.*]

Graduate Student Teaching Associate

- English 1A. English Department, California State University, Sacramento, Spring 20XX.

Teaching Internships

College Composition 1. Professor John Teacher, English Department, Sacramento City College, Spring 20XX.

American Identities. Professor Hellen Lee-Keller, English Department, California State University, Sacramento, Fall 20XX.

Introduction to American Literature II, 1865-Present. Professor Hellen Lee-Keller, English Department, California State University, Sacramento, Fall 20XX.

[If you were a tutor, that information could go here as well with a separate subheading.]

ACADEMIC AND PROFESSIONAL SERVICE *[List in reverse chronological order.]*

President. Sigma Tau Delta, Lambda Omega chapter, English Department, California State University, Sacramento, 20XX.

President. English Club, English Department, California State University, Sacramento, 20XX.

Member. English Club, English Department, California State University, Sacramento, 20XX.

[If you were a member of a service club, that information would go here. Don't list your social organizations here.]

LANGUAGES *[List in descending of competency.]*

French: Semi-fluency.

Spanish: Read with dictionary.

Italian: Read with dictionary.

Mandarin: Conversational.

MEMBERSHIPS *[List in descending of importance for your field.]*

American Studies Association

Modern Language Association

College English Association

[If you are a member of a professional or national club that you think people would recognize, such as MeCHA, etc, that information would go here. Don't list your social organizations here.]

COMMUNITY SERVICE AND OUTREACH

*[List your **relevant** or **significant** service. Most places like to see that you are an active member of your community.]*

REFERENCES

[List name, position, institution, and contact information.]